

# Application for Educational Administration Licensure Program

The University of Montana, Department of Educational Leadership

Applicants: please submit this form, along with the required letters of recommendation \*see attached sheet resume and **original** undergraduate and graduate transcripts to:

Jayna Lutz, Administrative Assistant  
Department of Educational Leadership  
Missoula, MT 59812-6356  
School of Education  
University of Montana – Missoula  
(406) 243-5586 FAX: (406) 243-2916

**STUDENTS SEEKING LICENSURE OR  
ENDORSEMENTS MUST MEET THE SAME  
ACADEMIC REQUIREMENTS AS  
STUDENTS ENROLLED IN THE M.ED.  
AND/OR ED.D PROGRAMS**

Name: \_\_\_\_\_

SS #: \_\_\_\_\_ Phone: Home: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Work: ( ) \_\_\_\_\_

City/ST/ZIP: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Master's Degree: \_\_\_\_\_ Institution: \_\_\_\_\_

Field: \_\_\_\_\_

Teaching and/or Administrative License  
Currently held: *Check all that apply.*

ADMINISTRATIVE LICENSURE SOUGHT: (check all that apply)

Secondary Teaching \_\_\_\_\_ Subject \_\_\_\_\_  
Secondary Admin \_\_\_\_\_

- Elementary Principal K-8 (MT Licensure Code 01)
- Secondary Principal 7-12 (MT Licensure Code 02)
- Secondary Principal 5-12 (MT Licensure Code 08)
- Superintendent (MT Licensure Code 03)
- K-12 Principal (MT Licensure Code 015)

Elementary Teaching \_\_\_\_\_ Subject \_\_\_\_\_  
Elementary Admin \_\_\_\_\_

K-12 Teaching \_\_\_\_\_ Subject \_\_\_\_\_  
K-12 Admin \_\_\_\_\_

Briefly describe your leadership philosophy:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Identify your five-year goals:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE:** Complete information regarding requirements for certification are available through the School of Education's Certification Specialist, Brenda Hanson at (406) 243-2032 or [brenda.hanson@mso.umt.edu](mailto:brenda.hanson@mso.umt.edu). ALL APPLICANTS MUST CONTACT THE CERTIFICATION SPECIALIST FOR INDIVIDUAL CERTIFICATION REVIEWS. (All applicants must be enrolled in a degree program or enrolled as a nondegree graduate student at the University of Montana).

Signature: \_\_\_\_\_ Date \_\_\_\_\_